Application Number

* This Authority allows personnel to work near high voltage equipment that is live.
* This Authority does not allow access to equipment.
* This Authority must have clearly stated live points and clearly defined distance of approach areas particularly where mobile machines (eg. Cranes, elevated work platforms etc.) are being used.
* This Authority may be issued for more than one day and as such it is important that any changes to restricted areas are bought to the attention of the working party as soon as they occur.

**DETAILS**

|  |  |  |
| --- | --- | --- |
| **To:** |  | **Date:** |

|  |  |  |
| --- | --- | --- |
| **Area In MWPA Site:** |  | **Time:** |
| 1. You are hereby authorised to carry out the following work:

At:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_From\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Time\_\_\_\_\_\_\_\_\_\_\_Day\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_To\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Time\_\_\_\_\_\_\_\_\_\_\_Day\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 1. The following precautions have been taken:
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| 1. The following instructions are to be observed by the recipients:
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| 1. Issuing Officer**:**
 | Instructed by: |

1. I hereby receive this Authority and state that I fully understand the nature and position of the work detailed. I have been advised of the nature and position of adjacent apparatus and the limits of approach and I undertake to instruct the personnel of the party to observe the safety precautions as detailed above.

|  |  |  |
| --- | --- | --- |
| Signed: | Time: | Date: |

1. I hereby relinquish the above authority and all persons have been instructed to remain clear of the work referred to:

|  |  |  |
| --- | --- | --- |
| Signed: | Time: | Date: |

1. I hereby cancel this authority:

|  |  |  |
| --- | --- | --- |
| Signed: | Time: | Date: |

VICINITY AUTHORITY (VA)

The Vicinity Authority allows personnel to work near high voltage equipment that is alive. **This permit does not allow access to equipment.** This permit can be issued to personnel who do not have any electrical training or knowledge.

It may be used in conjunction with Electrical Access Permits and Sanction to Test Permits.

VA’s are also used and issued to personnel who are employed on high voltage live line work which includes high voltage insulator washing.

VA’s are an important safety precaution and live points must be clearly stated, distance of approach clearly defined, particularly where mobile machines (Cranes, Elevating Work Platforms, etc) are being used.

The area that is alive should be clearly defined. This may be by use of barriers, notices or other means. If it is not possible to clearly define these areas or the working party is inexperienced in working under these conditions, safety observers should be used.

A safety observer must be a competent person who knows the limits of approach and is aware of the dangers involved. A large job may require more than one safety observer.

VA’s may be issued for more than one day, so it is important that any changes to restricted areas be brought to the attention of the working party as soon as they occur.

Custodian: Electrical Supervisor